



## **Henry Community Health Financial Assistance Policy Summary**

Henry Community Health offers financial assistance to patients who do not have adequate resources to pay for emergency or medically necessary services.

### **Where to Obtain a Copy of Our Financial Assistance Policy & Application**

You may obtain a copy of our financial assistance policy and application at our Cashier's Office located at the end of the hall past the Gift Shop near the main entrance. The Cashier's Office is open Monday – Friday from 8 am – 4:30pm.

You may also obtain a copy of the financial assistance policy and application on our website, <https://www.hchcares.org/patients-visitors/billing-insurance/financial-assistance/>

### **How to Apply for Financial Assistance**

All patients and guarantors are eligible to apply for financial assistance. An applicant whose income falls below 150% of the Federal Poverty Guidelines will qualify for 100% financial assistance. An applicant whose income falls between 150% and 266% of the Federal Poverty Guidelines will qualify for assistance ranging between 75.47% and 90%. All patients who qualify for financial assistance will receive a minimum discount of 75.47%.

Patients have 240 days from the date of their first billing statement to complete the Financial Assistance Application. Any applications received after the deadline will not be processed.

### **Completing the Financial Assistance Application**

If you need assistance completing the financial assistance application, you should call the Business Office at 765.521.1516. The Business Office is open Monday – Thursday from 9 am – 4:30 pm.

Proof of income is required for your application to be processed. You must bring copies of pay stubs from the last 3 months for all members of your household. You must also provide proof of all non-work related income sources. These sources are listed on the application. Failure to provide proof of income will result in denial of your application.

For assistance completing the application you may also visit our Cashier's Office located at the end of the hall past the Gift Shop near the main entrance. The Cashier's Office is open Monday – Friday from 8 am – 4:30 pm.

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This policy applies to dates of service beginning on January 1, 2016.

Not all providers are eligible for financial assistance. To see a list of exclusions please request a copy of the Financial Assistance Policy for Henry Community Health.